

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Meeting of Llwrchwyr Town Council held at the Welfare Hall, Woodlands Road, on the 3rd February @ 7.30pm

Attendees:	Councillor C. Richards (Chair) Councillors I James, W. Smith, S. Beynon, A. Phillips, R. Smith, D. Walters, M. Williams, J. Williams, K. Roberts, A. Davis and C. Phillips.
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Main Meeting Discussion Points:

TC0225-16	MAYORS ANNOUNCEMENTS 20 th January – attended Cymantha Ganu - hundreds primary school children from all schools in the area, fantastic event.
TC0225-17	APOLOGIES There were apologies for absence from Councillors J Bowen, M. Davis, P. Parsons. R Williams and N Walters
TC0225-18	PUBLIC PARTICIPATION No members of the public were present and there were no representations from the public prior to the meeting commencing.
TC0225-19	DECLARATION OF INTEREST None
TC0225-20	LIST OF DECISIONS & ACTIONS Noted and updated.
TC0225-21	MINUTES OF COUNCIL It was RESOLVED that the Minutes of the Meeting of the Council held on the 6 th January 2025 be confirmed as a correct record.
TC0225-22	MATTERS ARISING There were no matters arising.
TC0225-23	WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES The Minutes of the Meeting of the Welfare Hall Management Committee/Trustees held on the 6 th January 2025 were noted and agreed
TC0225-24	FUNCTIONS SUB-COMMITTEE The Minutes of the Meeting of the Functions Sub Committee held on the 6 th January 2025 were noted and agreed.

TC0225-25	<p>MEMBERS REPORTS</p> <p>Cllr W. Smith gave an update on Cllr P. Parsons, getting better every day.</p>
TC0225-26	<p>IT/SOCIAL MEDIA/WEBSITE SUB COMMITTEE UPDATE</p> <p>Work with clerk about transferring WIX website payment across to the council. Sub committee put forward to council to renew WIX for 2 years for £300 – AGREED. Suggestion has been put to councillors to set up separate email accounts to be used for council business only. Any problems doing this councillors can attend community café to work on digital set up.</p> <p>Need to review and check why emails are coming through from clerk at strange times.</p> <p>Clerk to purchase external hard drive to back up all docs.</p> <p>Sub Committee put to council to stay with org.uk domain for time being. Council AGREED.</p>
TC0225-27	<p>REPORT OF THE CLERK</p> <p>a. Police Matters Clerk’s report was NOTED</p> <p>b. Accounts for Payment Clerk’s report was NOTED. It was RESOLVED that the Clerk will check the bill for the noticeboard.</p> <p>c. Correspondence It was RESOLVED that the Clerk will research the costs of the wildflower planting scheme It was RESOLVED that the Clerk will send the link in relation to increase of the 30mph limits to councillors. It was RESOLVED that the email from C. Sweeney be transferred to the 3 county councillors. Email received from R. Rees in relation to Beili Glas Development – confirmation from Cllr A. Davis that he had also received an email and had acted on it by contacting Planning Enforcement dept at Swansea Council who have responded to confirm the control team were investigating the matter. It was RESOLVED that photos that were sent to the Clerk will be forwarded to Cllr A. Davis. It was RESOLVED that the Clerk would respond to Chroma Music in relation to grant request for April and July.</p> <p>d. Grant Requests Clerk’s report was NOTED and a verbal update explaining that advice/link had been given to L. Griffiths directing her to the educational grants available with County Council and that they had been directed to the Thomas and Elizabeth Williams scholarship specifically for students in the Loughor area. Clerk’s report was NOTED and it was RESOLVED that a grant of £300 be awarded to the 1st Loughor Brownies.</p> <p>e. OVW Clerk’s report was NOTED</p> <p>f. Training Clerk’s report and verbal update was NOTED</p> <p>g. Governing Committees Clerk’s report was NOTED. It was RESOLVED that Cllr D. Walters act as substitute for Cllr I. James at the OVW Annual General Meeting</p>

	<p>Clerk's report was NOTED. It was RESOLVED that the Regional Transport Plan invite be sent to all councillors</p> <p>h. Swansea Area Committee Update Clerk's report was NOTED</p> <p>i. Photocopier Clerk's report was NOTED. It was RESOLVED that the clerk research replacement of photocopier, costs to remain the same or less, but if costs are more come back to Council to review.</p> <p>j. Defibrillators Clerk's report was NOTED. Cllr D Walters gave a verbal update on work required. It was RESOLVED that Cllr D. Walters review/check all current defibrillators on the list that the clerk will provide by email to council.</p> <p>k. Community Café Clerk's report was NOTED. It was RESOLVED that any future advertising should be marketed as Community Café, with Loughor digital champions being present on a volunteer basis.</p> <p>l. Gower Society – Hywel Jones Clerk's report was NOTED. It was RESOLVED that the clerk contact secretary for Gower Society to arrange an informal meeting.</p> <p>m. Grant Application/Policy It was RESOLVED that further to a few minor amendments the grant application and policy/process is accepted by council as of today's date.</p> <p>n. Digital Asset Management Policy Clerk's report was NOTED. It was RESOLVED that council would adopt the Digital Asset Management Policy as of today's date. Clerk to prepare digital asset register.</p> <p>o. Flower Displays Clerk's report was NOTED. Cllr R. Smith gave a verbal update in relation to the lampposts in the area. It was RESOLVED that the clerk complete the online submission for flower displays as per the report, adjust 3 x barrier troughs at fire station to 2. Cllr Smith would provide list of lamppost numbers. County councillors would chip in £1,000 towards cost. Look for sponsorship from local businesses in relation to any funds outstanding above original budget amount.</p> <p>p. Receipts and Payments Clerk's report was NOTED.</p>
TC0225-28	<p>PLANNING REPORT</p> <p>The Town Council had considered the following Planning Applications:</p> <p>a) Application No. 2025/0024/OUT It was RESOLVED that there would be no objection.</p> <p>b) Application No. 2025/0028/FUL It was RESOLVED that there would be no objection</p> <p>c) Application No. 2025/0080/FUL It was RESOLVED that there would be no objection</p>
TC0225-29	<p>ANY OTHER BUSINESS</p> <p>Clerk to set up Pay and Personnel Sub Committee meeting ASAP.</p>
TC0225-30	<p>EXCLUSION OF THE PRESS AND PUBLIC</p>

	It was RESOLVED that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.
TC0225-31	FURTHER REPORT OF THE CLERK The report of the Clerk was NOTED and it was RESOLVED that the Council APPROVED all aspects of the report.
	<u>Chair closed the meeting at 8.55pm</u>

<i>Recommendation / Actions:</i>
<i>Actions arising are: listed in the Decisions and Actions List</i>