



LLWCHWR Town Council

Full Council Meeting 28th April 2025

Decision List



Councillors Present: Councillors: C. Richards, I. James, A. Phillips, R. Smith, W. Smith, N. Walters, J. Williams, M. Williams, J. Bowen, S. Beynon, A. Davis, M. Davis, C. Phillips, P. Parsons and R. Williams
Apologies: K. Roberts and D. Walters

No	D/R	DECISION	ACTION BY	R/A /G	Date ACHIEVED
Welfare Hall Management Committee					
102	02.12.24	Charity Commission	Clerk to prepare Constitution paper from Charity Commission Template	G	In progress
105	06.01.25	Fire and Burglar Alarm Maintenance costs	Clerk to research other alarm companies and provide different quotes to Council.	G	ongoing
111.	03.02.25	Insurance	Clerk to look for further quotes on insurance.	G	ongoing
112.	03.02.25	Postcode Lottery	Clerk to apply for grant	G	ongoing
116	07.04.25	Welfare Hall Roof claim Zurich Insurance – refused claim	Clerk to reply to email to disagree with findings and to follow complaints process	G	08.04.25
117	07.04.25	Refurbishment - Closing Welfare Hall for 1 week in August	Clerk to contact contractor and caretaker to discuss best week to close. Then contact Welfare Hall users once week has been decided.	G	In progress
118	07.04.25	Welfare Hall heating – split between rooms in Welfare Hall	Clerk to research eco grants and cost of splitting system into 3	G	
119	07.04.25	Welfare Hall Sound System – get a new system	Clerk to get quotes for a new sound system	G	
120	28.04.25	Bookings for Welfare Hall	Clerk to update T&Cs to show deposit requested on booking and full cost paid a week before.	G	
121	28.04.25	Welfare Hall roof	Clerk to give go ahead to roofers to fix flash leading.	R	
122	28.04.25	Welfare Hall insurance claim	Clerk to contact Zurich insurance – begin complaint process.	R	

123	28.04.25	Welfare Hall – toilets refurbishment	Clerk to chase up Sedulous interiors to confirm date of refurbishment of works.	A	
Town Council Meeting					
96	07.10.24	Add additional admin to HMRC and bank Cllr Beynon to be added as admin on the bank	Clerk to add on	R	In progress
104	07.10.24	Procedures to be written up for all actions	Clerk to write up	G	In progress
117	04.11.24	Advertising Banners	Clerk to prepare a design for banner for approval	G	In progress
149	03.02.25	IT/Social Media/Website	Clerk to reimburse Cllr Williams for payment of WIX domain	G	25.04.25
151	03.02.25	IT/Social Media/Website	Clerk to purchase back up drive	G	29.04.25
161	03.02.25	Community Café	Clerk to update all marketing and posters	G	
164	03.02.25	Digital Assets	Clerk to set up digital assets register	G	In progress
175	03.03.25	Defibrillators	Clerk to contact previous guardian again Clerk to update website with link to defib locations	A	
177	03.03.25	Newsletter	Clerk to research and prepare letter.	G	
186	07.04.25	Letter of Condolence to Mr and Mrs Richards	Clerk to arrange letter of condolence	A	20.04.25
187	07.04.25	Donation to Ty Olwen on behalf of P. Williams	Clerk to arrange payment	R	
188	07.04.25	Gorseinon Fire Station to do talk at Welfare Hall	Clerk to contact station manager to arrange attendance at Saturday coffee morning. Request flyers about free alarms etc. Put information on social media/website	A	
189	07.04.25	Payments to be made: SA1 telecoms broadband, Clarity Copiers, Rialtas accounting system yearly payment	Clerk to make payments	G	24.04.25
190	07.04.25	Correspondence: Age Cymru attendance at coffee morning	Clerk to arrange Age Cymru attendance at Saturday coffee morning	A	
191	07.04.25	Correspondence: Email about bins – passed to County Councillors	Clerk to request update	A	
192	07.04.25	Correspondence: Jazz from Scotland, can hire the hall.	Clerk to respond to email received	A	20.04.25

193	07.04.25	Grants – Jireh Food bank £500 donation	Clerk to contact food bank and advise of donation. Clerk to make payment.	A	16.04.25
194	07.04.25	Grants – Loughor Rovers AFC need to see them to determine what support they have and need	Clerk to contact secretary to arrange for them to attend June council meeting	A	20.04.25
195	07.04.25	OVW website update to be passed to councillors	Clerk to forward email	A	17.04.25
196	07.04.25	Evac chair- renew yearly maintenance fee	Clerk to pay	A	16.04.25
197	07.04.25	Utilities – need to review energy usage and change best cost suppliers	Clerk to take this task over from energy broker.	G	
198	07.04.25	Utilities – look to change current boiler system to get best possible coverage of all areas of the Welfare Hall	Clerk to research costs and types of heating systems that are both economic and eco friendly.	G	
199	07.04.25	Biodiversity report to be completed. Review what other actions council can take on board	Clerk to prepare report and research biodiversity projects bring to council meeting.	G	
200	07.04.25	Defibrillators – get new defib set up at Welfare Hall and change the case at Garden Village stores	Clerk to arrange payment to get new defib set up.	G	24.04.25
201	07.04.25	Flower Displays – unable to get hanging baskets as no resource to water them	Clerk to contact County Council	A	
202	07.04.25	Wildflowers – across 7 areas of Loughor agreed payment agreed	Clerk to contact team to confirm	A	20.04.25
203	07.04.25	Application No. 2025/0516/FUL – no objection			
204	07.04.25	Application No. 2025/0511/FUL – no objection			
205	07.04.25	Application No. 2025/0596/FUL – no objection			
206	07.04.25	Application No. 2025/0643/FUL – no objection			
207	07.04.25	Local Development Plan – council members would like to forward representations to County Council in regards to local development	Clerk to contact LDP team to get process details, confirmation of end date and share with council.	R	11.04.2024
208	07.04.25	Area committee survey	Clerk to complete survey	A	20.04.2025
209	28.04.25	Correspondence Money Review – hall hire	Clerk to respond to email	A	
210	28.04.25	Grant request West Street Gymnastics	Clerk to inform West Street Gymnastics of £400 donation	A	
211	28.04.25	Defibrillators – research CC Swansea defib listings	Clerk to email 3 county councillors for information on defib listings	A	
212	28.04.25	Defibrillators – set up and review of existing defibs	Clerk to contact community coordinator for NHS Wales for assistance	A	

213	28.04.25	.gov.uk domain – move to local nominet company	Clerk to contact Vision ICT and Netbop Technologies Ltd to request transfer of .gov.uk domain.	G	
214	28.04.25	Application No. 2025/0644/FUL – various queries	Clerk to contact planning and put forward queries on drainage, parking and archaeological excavation.	R	
215	28.04.25	Application No. 2025/0699/FUL – no objection			
216	28.04.25	Application No. 2025/0723/FUL – no objection			
217	28.04.25	Application No. 2025/0834/FUL – no objection			
218	28.04.25	Application No. 2025/0866/FUL – no objection			
Meeting of Functions Sub-Committee					
114	07.10.24	Banner and posts to be purchased once image has been drawn up	Clerk to purchase this.	G	In Progress
119	03.02.25	VE Day	Clerk to email Mumbles events clerk	G	Superceded by 124
122	03.03.25	Annual dinner	Clerk to prepare invites to go out to everyone	G	11.04.25
123	07.04.25	Annual dinner – invite list to be finalised	Clerk to send out once list is completed	R	
124	28.04.25	VE Day	Clerk to purchase bunting for Welfare Hall	R	
125	28.04.25	Awards evening – nominations	Clerk to contact nominees to advise them of award and query number of people attending.	R	