



LLWCHWR Town Council

Full Council Meeting 3rd March 2025

Decision List



Councillors Present: Councillors: I. James, C. Richards, A. Phillips, R. Smith, W. Smith, D. Walters, J. Williams, J. Bowen, S. Beynon and R. Williams

Apologies: K Roberts, A. Davis, N. Walters, M. Davis, C. Phillips, P. Parsons and M. Walters

No	D/R	DECISION	ACTION BY	R/A /G	Date ACHIEVED
Welfare Hall Management Committee					
28	29.04.24	Delegated Powers given to Joint Chairs of the Welfare management Committee/Trustees to authorise all actions required in respect of the Works to the toilets	Joint Chairs to make decisions as they arise		Ongoing
56	03.06.24	List of ongoing Refurbishment Works	Clerk to attach List to Minutes		
88	01.07.24	Electrical Contractor's Quotation of £1,250.00 approved	Clerk to make payment when Works completed	G	Ongoing
99	02.12.24	Digital Café Coffee Morning	Clerk to send letter to local age concern and local homes	G	Change of meeting
100	02.12.24	Welfare Hall Refurbishment	Clerk to contact Land Registry and Dwr Cymru to try and locate maps of drainage for Welfare Hall.	G	
102	02.12.24	Charity Commission	Clerk to prepare Constitution paper from Charity Commission Template	G	In progress
103	02.12.24	Postcode Lottery	Clerk to look at Postcode Lottery grant application and what's needed in New Year	G	Superseded by 112
105	06.01.25	Fire and Burglar Alarm Maintenance costs	Clerk to research other alarm companies and provide different quotes to Council.	G	ongoing
106	06.01.25	Insurance	Clerk to obtain information and quotes from other insurance companies.	G	Superseded by 111
107	03.02.25	Payments	Clerk to pay O'Briens and Lift Tech – WFH	A	12.02.25

108	03.02.25	Hire of Hall – School Concert	Clerk to contact YGG Pontybrenin to offer alternative dates.	A	10.02.2025
109	03.02.25	Roof Repairs	Clerk to contact RidgeTop Roofing about further roof repairs	A	27.02.25
110	03.02.25	Lights – Toilets and Chamber room	Clerk to contact electrician to confirm works and quote	A	06.02.25 12.02.25
111.	03.02.25	Insurance	Clerk to look for further quotes on insurance.	G	ongoing
112.	03.02.25	Postcode Lottery	Clerk to apply for grant	G	ongoing
113	03.03.25	Tenovous Concert	Clerk to speak to hirer about date of concert	A	03.03.25
114	03.03.25	Titanicus event	Clerk to contact hirer to confirm date	A	11.03.25
115	03.03.25	Welfare Hall	Clerk to contact insurers to give them date of roof replacement and quotes for internal works	A	10.03.25
Town Council Meeting					
96	07.10.24	Add additional admin to HMRC and bank Sandra to be added as admin on the bank	Clerk to add on	R	In progress
104	07.10.24	Procedures to be written up for all actions	Clerk to write up	G	In progress
117	04.11.24	Advertising Banners	Clerk to prepare a design for banner for approval	G	In progress
136	02.12.24	Defibrillators	Clerk to get costs of renewing with both current maintenance providers. Cllr Walters to provide contact info of NHS personnel to clerk. Clerk to write to City and County of Swansea requesting information on defib maintenance.	G	In progress
137	02.12.24	Pay and Personnel Sub Committee	Clerk to prepare new contracts. 09.12.2024 Clerk to update back pay information 11.12.24 Clerk to prepare report on work categorization Clerk to set up meeting for Pay and Personnel Sub Committee.	A	13.02.25 20.02.25

149	03.02.25	IT/Social Media/Website	Clerk to reimburse Cllr Williams for payment of WIX domain	G	
150	03.02.25	IT/Social Media/Website	Clerk to check email/calendar data for date/time	A	27.02.25
151	03.02.25	IT/Social Media/Website	Clerk to purchase back up drive	G	
152	03.02.25	Noticeboard Invoice	Clerk to contact County Council to query invoice	A	10.02.2025
153	03.02.25	Wildflower Scheme	Clerk to contact county council to get a quote for wild seeds use same locations as previously done.	A	06.02.25
154	03.02.25	Keeping Communities Safe	Clerk to forward email to Council members	A	06.02.25
155	03.02.25	Chroma Music grant	Clerk to respond to email from Chromamusic	A	
156	03.02.25	Grant request – education	Clerk to respond to requestor	A	10.02.2025
157	03.02.25	1 st Loughor Brownies – Grant	Clerk to inform 1 st Loughor Brownies that a grant of £300 has been approved.	A	05.02.25
158	03.02.25	OVW Annual General Meeting	Cllr D. Walters to attend as substitute Councillor	G	Cancelled
159	03.02.25	Photocopier	Clerk to get quotes for replacement photocopier	G	Ongoing
160	03.02.25	Defibrillators	Cllr D Walters to review/check all defibs.	G	24.02.25
161	03.02.25	Community Café	Clerk to update all marketing and posters	G	
162	03.02.25	Gower Society – Hywel Jones	Clerk to contact Gower Society to set up informal meeting	A	25.02.25
163	03.02.25	Grant Applications	Clerk to set up grant applications register	G	12.02.25
164	03.02.25	Digital Assets	Clerk to set up digital assets register	G	In progress
165	03.02.25	Flower Displays	Clerk to fill online flower display request	G	14.02.25
166	03.02.25	Planning Application No 2025/0024/OUT	No Objection	R	
167	03.02.25	Planning Application No 2025/0028/FUL	No Objection	R	
168	03.02.25	Planning Application No 2025/0080/FUL	No Objection	R	
169	03.02.25	Pay and Personnel Committee	Clerk to set up meeting asap.	A	13.02.25
170	03.03.25	Rural Anchor Grant requests	Clerk to complete information	A	
171	03.03.25	3M runners	Clerk to contact group for further information	A	
172	03.03.25	Penyrheol School	Clerk to contact school to advise of grant decision	A	

173	03.03.25	Wildflower Scheme	Clerk to update list with 2 additional areas	A	
174	03.03.25	OVW Digital conference	Clerk to contact OVW	A	
175	03.03.25	Defibrillators	Clerk to contact previous guardian again Clerk to update website with link to defib locations	A	
176	03.03.25	Gower Society	Clerk to arrange date and time for Hywel James chat	A	
177	03.03.25	Newsletter	Clerk to research and prepare letter.	G	
178	03.03.25	Employment contract	Clerk to prepare new contract for review	G	
179	03.03.25	Planning Application 2025/0065/FUL	No Objection	A	
180	03.03.25	Planning Application 2025/0173/FUL	No Objection	A	
181	03.03.25	Planning Application 2025/0188/FUL	No Objection	A	
182	03.03.25	Planning Application 2025/0044/PLD	No Objection	A	
183	03.03.25	Planning Application 2025/0215/FUL	No Objection	A	
184	03.03.25	Planning Application 2025/0277/FUL	No Objection	A	
185	03.03.25	Planning Application 2025/0338/NMA	No Objection	A	

Meeting of Functions Sub-Committee

109	01.07.24	<p>Dates for the 3 principal Council Events fixed as Cawl a Chan 7th March,2025 Annual Dinner 2nd May,2025 Awards Evening 9th May,2025</p> <p>Chris Hughes has now been booked for the Annual Dinner.</p> <p>West Street Gym to perform at Awards Evening.</p> <p>Pianist to be invited to perform at Annual Dinner.</p> <p>New Event-Fashion Show 4th April,2025 to be coordinated with Barnardo's and the Salvation Army. Bar to be opened. Cancelled</p>		G	
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112	02.09.24	Annual Dinner 2 nd May,2025	Councillor I. James will check if Globe are ok with this date	G	confirmed 03.03.25
114	07.10.24	Banner and posts to be purchased once image has been drawn up	Clerk to purchase this.	G	In Progress
118	03.02.25	Cawl a Chan, fashion parade	Clerk to prepare flyers for both	A	superceded
119	03.02.25	VE Day	Clerk to email Mumbles events clerk	G	
120	03.03.25	Annual dinner	Clerk to get quote for 20 awards	G	
121	03.03.25	Annual dinner	Clerk to start collating nominations for the awards	G	
122	03.03.25	Annual dinner	Clerk to prepare invites to go out to everyone	G	