



LLWCHWR Town Council

Full Council Meeting 4th November 2024

Decision List



Councillors Present: Councillors C. Richards, K. Roberts, A. Phillips, S. Beynon, D. Walters, R. Smith, R. Williams, J. Bowen, W. Smith, C. Phillips

Apologies: A. Davis, N. Walters, M. Davis J. Williams, M. Williams, P. Parsons, I. James,

Declarations of Interest: NONE

No	D/R	DECISION	ACTION BY	R/A/G	Date ACHIEVED
Welfare Hall Management Committee					
26	29.04.24	Broadband WiFi system to be acquired	Clerk to purchase	A	21.10.24
28	29.04.24	Delegated Powers given to Joint Chairs of the Welfare management Committee/Trustees to authorise all actions required in respect of the Works to the toilets	Joint Chairs to make decisions as they arise		Ongoing
56	03.06.24	List of ongoing Refurbishment Works	Clerk to attach List to Minutes		
88	01.07.24	Electrical Contractor's Quotation of £1,250.00 approved	Clerk to make payment when Works completed	G	
93	07.10.24	Sound system – needs fixing/replacing. Need to get someone to look at the system to see if it can be fixed or needs replacing	Cllrs C. Richards and J. Bowen to contact the people they know to have a look at the sound system	G	
94	07.10.24	Christmas lights to be replaced	Clerk/Caretaker to look at costs and purchase lights	G	22.10.24
95	07.10.24	Projector lights to be procured	Clerk/Caretaker to research projector systems	G	22.10.24
96	04.11.24	Casllwchwr Ladies Bowls Club	Clerk to transfer £300 grant funds paid from Town Council to Welfare Hall Account	A	
97	04.11.24	Payments to Vaughtons and Swansea Council	Clerk to make payments as per invoice	A	
98	04.11.24	Welfare Hall Charity Commission Annual Return	Clerk to complete and submit annual return	G	

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70	03.06.24	Invoice-Vaughtons-repair of Mace and carriage	Clerk to make payment when Invoice received.	G	25.10.24
87	02.09.24	Set up contact with Gower Society	Clerk to contact Gower society	G	Emailed 04.10.24
88	02.09.24	Flowers to be sent to Mrs Evans	Clerk to arrange	G	
89	02.09.24	Update bank accounts and set up online banking	Clerk to arrange.	G	14.10.2024
93	07.10.24	Set up meeting date for Budget Sub Committee	Clerk to set up meetings and to check members from previous minutes	R	Set up for 21.10.24
94	07.10.24	Set up meeting date for Personnel Sub Committee	Clerk to set up meetings	A	
95	07.10.24	Set up meeting date for IT Sub Committee	Clerk to set up meetings	R	
96	07.10.24	Add additional admin to HMRC and bank Sandra to be added as admin on the bank	Clerk to add on	R	In progress
96	07.10.24	Penyrheol PTA funds for wheelchair accessible mini bus £400 to be sent and presentation to be arranged	Clerk to contact PTA to arrange	R	23.10.24
97	07.10.24	Plastic cheque to use for presentations	Clerk to purchase	A	13.10.24
98	07.10.24	Chromamusic grant of £200 to be given to them and presentation to be arranged	Clerk to contact and arrange	A	Contacted 10.10.24
99	07.10.24	Apply for environment grant for LED lighting	Clerk to complete application	G	Didn't match criteria required
100	07.10.24	Contact primary schools in relation to the Orchard Packages grants	Clerk to contact schools in area	A	15.10.24
101	07.10.24	Conferencing equipment – just need a conference speaker	Clerk to purchase	A	19.10.24
102	07.10.24	Advertising banners for outside Welfare Hall	Clerk to purchase	A	In progress
103	07.10.24	Payment procedure to be written up for online banking	Clerk to write up	G	31.10.24
104	07.10.24	Procedures to be written up for all actions	Clerk to write up	G	In progress
105	07.10.24	Office 365 Business account	Clerk to purchase	A	In process of using trial period

111	04.11.24	Email from PCSO M Griffiths	Clerk to respond to email	A	
112	04.11.24	Vaughtons invoice and rent for Globe Field	Clerk to pay invoices	A	
113	04.11.24	Grant funding safe and warm hubs Wales	Clerk to research and apply for grant funding	G	
114	04.11.24	Urdd National Eisteddford 2025	Clerk to email response advising we support on local level	G	
115	04.11.24	One Heart Drummers	Clerk to email to offer use of Welfare Hall for free for a couple of sessions	G	
116	04.11.24	Wales Air Ambulance	Clerk to contact them to offer a grant of £300	G	
117	04.11.24	Advertising Banners	Clerk to prepare a design for banner for approval	G	
118	04.11.24	Office 365 for business and transfer of emails	Clerk to transfer to IT Sub Committee	G	
119	04.11.24	Model Financial Regulations 2024	Clerk to add to December's Agenda	G	
120	04.11.24	VE Day Celebrations	Clerk to transfer this to Functions Sub committee and add to December's Agenda	G	
121	04.11.24	OVW Digital Maturity assessment	Clerk to complete form and send to OVW	A	
122	04.11.24	Correspondence - emails on road safety and waste management	Clerk to send emails onto County Councillors	A	
123	04.11.24	Planning Application No 2024/1831	No objection	R	
124	04.11.24	Planning Application No 2024/1835	No objection	R	
125	04.11.24	Planning Application No 2024/1798	No objection	R	
126	04.11.24	Planning Application No 2024/1911	No objection	R	
127	04.11.24	Planning Application No 2024/1924	No objection to the application but would like it noted that they did not want any reduction in the affordable dwellings being offered.	R	
128	04.11.24	Planning Application No 2024/2010	No objection as long as the work was aesthetically acceptable and there was adequate parking on the remaining driveway	R	
Meeting of Functions Sub-Committee					
107	01.07.24	Welfare Hall 90th Anniversary Concert 26th October 2024 3.30-5.30 Tickets £7	Jeff Bowen to liaise with Penyrheol Comprehensive re pupils performing	G	26.10.24 HUGE SUCCESS

		Loughor Town Band - confirmed PArTi LLwchwr - confirmed Chris Hughes - confirmed Primary school choirs – unable to attend Penyrheol Comprehensive school - not yet confirmed Bar to be opened	Clerk/ Mayor to liaise with Musical Director John Butler to confirm programme of acts.		
109	01.07.24	Dates for the 3 principal Council Events fixed as Cawl a Chan 7 th March,2025 Annual Dinner 2 nd May,2025 Awards Evening 9 th May,2025 Chris Hughes has now been booked for the Annual Dinner. West Street Gym to perform at Awards Evening. Pianist to be invited to perform at Annual Dinner. New Event-Fashion Show 4th April,2025 to be coordinated with Barnardo's and the Salvation Army. Bar to be opened.		G	
110	01.07.24	The Lights in Parc William will be switched on at 4.00 pm on the 8 th December. There will be carols, Santa Claus, Tenovus Choir and possibly CCS Sleigh.		G	
112	02.09.24	Annual Dinner 2 nd May,2025	Councillor I. James will check if Globe are ok with this date	G	
114	07.10.24	Banner and posts to be purchased once image has been drawn up	Clerk to purchase this.	G	
115	07.10.24	Double check if children will be attending Loughor Welfare Hall 90 th Concert	Cllr Bowen to speak to school	R	26.10.24

116	07.10.24	Wreaths for Remembrance Day double check booking	Clerk to speak to British Legion to confirm 3 wreaths have been ordered.	A	
117	07.10.24	Locate wreath presentation order	Cllr Richards/Clerk to locate this	A	Provided by Cllr Richards 10.10.24
118	07.10.24	Prepare congratulations letter to Parc Williams Bowling club	Clerk to prepare letter	R	Prepped and sent to Mayor 15.10.24
119	04.11.24	Remembrance Day Wreaths	Clerk to collect wreaths	R	