

**CYNGOR TREF LLWCHWR
LLWCHWR TOWN COUNCIL**

**Minutes of the Meeting of Lluchwr Town Council held at the
Welfare Hall, Woodlands Road, on the Monday 7th July @ 7.50pm**

Attendees:	Councillor J. Bowen (Chair) Councillors: I. James, C. Phillips, R. Smith, C. Richards, W. Smith, J. Williams, M. Williams, N. Walters, P. Parsons, D. Walters, S. Beynon, R. Williams and A. Phillips Via TEAMs: Councillors: -
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Main Meeting Discussion Points:

TC0725-125	MAYORS ANNOUNCEMENTS 9 th June – Grant presentation West Street Gymnastics. 16 th June – Grant Presentation 3m Gorseinon Runners 21 st June – attended Parc William Community fun day – great day, only rained a little bit. Congratulations to Councillor C. Richards and the Parc William team for a great day. 28 th June – Loughor Inshore Lifeboat – christening of lifeboat. Great pleasure and privilege to have been asked to attend together with Lord Lieutenant of West Glamorgan, Louise Fleet, Lord Mayor of Swansea, Cheryl Philpott and the High Sheriff of West Glamorgan, Diana Stroia. 3 rd July – Grant presentation to Parc William Bowls Club 5 th July – Attended ChromaMusic Summer concert. Excellent afternoon, very entertaining.
TC0725-126	APOLOGIES FOR ABSENCE There were apologies for absence from A. Davis, K. Roberts and M. Davis
TC0725-127	PUBLIC PARTICIPATION No members of the public were present and there were no representations from the public prior to the meeting commencing.
TC0725-128	DECLARATION OF INTEREST No interests declared.
TC0725-129	MINUTE SILENCE IN MEMORIAM Council paid respects with a minute silence for Mr J. Millard and Ms V Fox.
TC0725-130	PRESENTATION TO PAST MAYOR Current Mayor Councillor W. Smith presented our past Mayor, Councillor C Richards with a ribbon collarette.
TC0725-131	LIST OF DECISIONS & ACTIONS Council reviewed the list – no queries - all approved.
TC0725-132	MINUTES OF COUNCIL It was RESOLVED that the Minutes of the Meeting of the Council held on the 2 nd June 2025 be confirmed as a correct record - AGREED .

TC0725-133	MATTERS ARISING There were no matters arising.
TC0725-134	WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES The Minutes of the Meeting of the Welfare Hall Management Committee/Trustees held on the 2 nd June 2025 were NOTED and AGREED
TC0725-135	FUNCTIONS SUB-COMMITTEE The Minutes of the Meeting of the Functions Sub Committee held on the 2 nd June 2025 were NOTED and AGREED .
TC0725-136	MEMBERS REPORTS Councillor M. Williams – Contacted Councillor C. Gregg, Rights of Way Officer. On Thurs 26 June Councillors C. Gregg, A. Davis and M. Williams did a walkabout of the bridleways in Lower Loughor. Starting at Culfor Road. Walking from Culfor Road to Glebe Road there was only one small section that was walkable. Coming from the development up through Beilli Glas this has been in a very poor condition for some time. Once the development is completed this should be reinstated. We now know that a payment of £12,500 was to be paid to Highways by the developer when the first house was occupied. However we haven't seen any plans or costings on how this is to be done. If we don't deal with this issue we could end up losing the right of way. The group was able to walk from Culfor Road to Waun Road, however this wasn't fit to be a right of way. You'd need proper walking boots and equipment to follow this route. The right of way into Chapel Fields has a fence across it. It was fenced off during the development of the houses in Chapel Fields but should have been reinstated when it was finished, however this wasn't done. There was no way of getting through unless you climbed over the gate. There is no clear signage for any of the areas that were walked. We need to write to Swansea Council on all of these topics to make sure that work is done to reinstate these rights of way correctly and to ensure the correct signage is set up Councillor R. Smith thanked Councillors Williams and Davis for their work and asked that the clerk prepare a draft letter to the Rights of Way officer and liaise with Councillor Williams to review. Any promises of funding needs to be made clear on how much it will cost to reinstate these walkways and who's responsibility it is. Councillor J. Bowen recalled the fact that the closing of the right of way had been brought to council previously and that at that time council had advised that it would have to be reinstated. Councillor J. Williams asked if in our letter to the Rights of Way officer we could also ask that the right of way at the bottom of Borough Road to Gwynfe Road be cut back and weeded. Councillor R. Smith advised that City & County of Swansea have a statutory obligation to maintain rights of way. We have to make sure that they are accessible and maintained correctly for future generations. Councillor N. Walters suggested adding possible walking festival to the functions committee for next year. Councillor I James – Attended Innovation Practice Conference with One Voice Wales. It was a very good conference and there were some interesting ideas come

	out of it. One being, which may help with planning, the potential to form a cluster of councils for a specific project, i.e. we already do this with Gorseinon for the Lantern Parade but maybe we could join with other councils and as a cluster work on a project in relation to planning. The other interesting point was community asset transfer, looking at what was in the council area to see if there would be any use for the local community. We could potentially do an asset transfer to the council and the council then manage it. Councillor S Beynon – as deputy mayor, attended a cancer charity concert in Gowerton. Very well received. Excellent choir.
TC0725-137	REVIEW PROCESS FOR MAYOR AND DEPUTY MAYOR REMUNERATION Council reviewed and accepted amended Remuneration Policy. Councillor S. Beynon asked that in readiness for AGM in 2026/27 we look at putting up the allowance for the Mayor and adding an allowance for the Deputy Mayor. If the policy on remuneration doesn't specify details in relation to the Mayor's costs we should add that in. Clerk to check other policies and standing orders to update with specifics of actions in relation to Mayor's funding. Councillor C. Richards confirmed agreement with Councillor Beynon. Expenses specific to the Mayor's and Deputy Mayor's duties should be reimbursed. When filling out forms for people attending recent presentation a question was asked as to whether or not donations would be required. This is normally expected of the Mayor. Clarification on current process. Mayor's yearly amount agreed at AGM is transferred to Mayor's account and any expense to be paid to the Mayor will require a receipt before reimbursement is made. Any monies remaining at end of municipal year will be donated to Mayor's charity. Councillor D. Walters suggested a starter pack be put together for the incoming Mayor. Clerk to arrange.
TC0725-138	REVIEW AND ACKNOWLEDGE COMPLAINTS POLICY AND DSE POLICY AND PROCEDURE Policies are approved and accepted.
TC0725-139	POLICE REPORT Provided at 4.15pm The stats for June 2025 are as follows: <u>Kingsbridge- 30 occurrences</u> 1 – Anti-Social Behaviour related 4 - Recorded as Violence Against the Person No dwelling burglaries <u>Upper Loughor- 19 occurrences</u> 2 – Anti-Social Behaviour related 4 - Recorded as Violence Against the Person No reported dwelling burglary. <u>Lower Loughor- 50 occurrences</u> 3 – Anti-Social Behaviour related 15 - Recorded as Violence Against the Person

	1 reported dwelling burglary – CID are reviewing this report and investigation remains live. 1 Shed burglary – Specialised bikes & surf stuff Further to last month's update there are still reports around vehicle related anti-social behaviour. An operation has been set up to disrupt this issue, robust action will be taken and there will be a seizure of the vehicles involved if meeting the relevant criteria. The police require an understanding of the patterns and trends and therefore the local residents are asked to continue reporting anti-social behaviour on vehicles. Two of the local PCSO's attended the Friends of Parc William event last month. Councillor J. Williams noted that the levels of occurrences were very high in comparison to other months. Councillor N. Walters – suggested that council contact Gorseinon youth club to get advice on any events we could put on for the youth in the area. Look at doing this for next summer. Clerk to check with Swansea Council to see if we can get funding to put on these events for young people. Make enquiries to see if we can get ideas about what young people would like to see. Councillor R. Smith – Agreed and council were happy to support this idea.
TC0725-140	REPORT OF THE CLERK a. Payments for May Clerk's report was NOTED and AGREED b. Accounts for Payment Clerk's report was NOTED and APPROVED c. Correspondence. Clerks report was NOTED. In relation to Remembrance Sunday. Excellent ideas being put forward by Mr Cook. Unfortunately the council doesn't organise Remembrance Day arrangements. Happy to look into costs of poppies and send out information provided by Mr Cook via social media and the website. Councillor C. Richards asked that the clerk research what would be required in relation to road closures, barriers, marshalls etc. Councillor J. Bowen advised that this had been done previously and the costs to close down the road for a short time were astronomical. Clerk to research and get costs from CC Swansea Highways department. Also contact Councillor W. Lewis, Armed Forces Champion for City & County of Swansea. d. Grant Requests RESOLVED on the motion of Councillor R. Smith seconded by Councillor I. James a grant payment of £200 be paid to Loughor Bowls Club. e. OVW/SLCC Councillor J. Williams put forward a query about the constitution and governance framework. Councillor A. Philips put forward a motion for Councillor J. Williams to be the nominated representative for Lllwchwr Town Council in September, seconded by Councillor R. Smith. Clerk to inform OVW. f. Training Clerks report was NOTED. All councillors have been informed of training available g. Committees Clerks report was NOTED. h. Windows 11 –

	Clerks report was NOTED. RESOLVED on the motion of Councillor R Smith seconded by Councillor J. Bowen that the Clerk purchase Windows 11 Professional i. Lloyds Bank Clerk's report was NOTED. RESOLVED that the clerk through Councillor Beynon should apply for a credit card. j. Gov.uk domain emails Clerk's report was NOTED. k. Defibrillators Clerks report was NOTED. It was RESOLVED that the clerk should purchase the pads required. Defibrillators are in good working order so no need to replace full defib. Councillor Bowen queried the fact that there are 2 defibrillators in close proximity to each other. We need to look at possibly moving one. l. Training Clerks report was NOTED. m. Receipts and Payments Clerk's report was NOTED and APPROVED
TC0725-141	PLANNING REPORT a) Application No. 2025/1219/FUL It was RESOLVED that there would be no objection b) Application No. 2025/1304/PLD It was RESOLVED that there would be no objection c) Application No. 2025/1392/FUL It was RESOLVED that there would be no objection
TC0725-142	ANY OTHER BUSINESS During August recess the panel for any emergency decisions to be made will be 2 x chairs of Welfare Hall, Mayor and Deputy Mayor.
TC0725-143	EXCLUSION OF THE PRESS AND PUBLIC It was RESOLVED that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.
TC0725-144	SALARY AND HMRC Council reviewed the fact that all employees were listed in HMRC as Llwrchwyr Town Council employees, but the caretaker works for the Welfare Hall which is subsidized by the Council. Clerk to obtain advice on whether all employees should be under Llwrchwyr Town Council in all aspects of pay.
TC0725-145	FURTHER REPORT OF THE CLERK The report of the Clerk was NOTED and it was RESOLVED that the Council APPROVED all aspects of the report.
<u>Presiding Member closed the meeting at 21:09pm</u>	

Recommendation / Actions:

Actions arising are: listed in the Decisions and Actions List