

**CYNGOR TREF LLWCHWR**  
**LLWCHWR TOWN COUNCIL**

**Minutes of the Annual General Meeting held at the**  
**Welfare Hall, Woodlands Road, on Monday 12<sup>th</sup> May 2025 at 7pm**

<b>Attendees:</b>	Councillor J. Bowen (Presiding Member) Councillors S. Beynon, A. Davis, M. Davis, I. James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. Smith, W. Smith, D. Walters, N. Walters, J. Williams, M. Williams, R. Williams. Attending via Teams: Councillor A. Phillips
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**Main Meeting Discussion Points:**

<b>TC0525-83</b>	<b>MAYORS ANNOUNCEMENTS</b> 2 <sup>nd</sup> May – Attended Council Annual dinner 7 <sup>th</sup> May AM – Visited ALN Coffee morning at Welfare Hall 7 <sup>th</sup> May – Presentation for Garden Village Brownies 8 <sup>th</sup> May – VE Day Anniversary events – <ul style="list-style-type: none"><li>Observed 2 minutes silence at 12-noon in front of Welfare Hall</li><li>Switched on tree lights in Parc Williams as part of the National Beacons</li></ul> 9 <sup>th</sup> May – Attended and presented at Council Awards evening, cheque presentation to Casllwchwr/Jireh Church Foodbank 10 <sup>th</sup> May - Attended VE Day event at Loughor Rugby Club.
<b>TC0525-84</b>	<b>APOLOGIES FOR ABSENCE</b> All Councillors in attendance - no apologies received.
<b>TC0525-85</b>	<b>PUBLIC PARTICIPATION</b> Mrs L Smith and Mr H Richards were present.
<b>TC0525-86</b>	<b>DECLARATION OF INTEREST</b> Councillor W Smith put forward a declaration of interest in relation to item 16 of the AGM agenda – Council to determine amount of Mayors Allowance for 2025/26.
<b>TC0525-87</b>	<b>ELECTION OF A PRESIDING MEMBER FOR THE MUNICIPAL YEAR 2025/26</b> <b>RESOLVED</b> on the motion of Councillor R. Smith seconded by Councillor S. Beynon that Councillor J. Bowen be elected as Presiding Member for Llŵchwr Town Council meetings for 2025/26.
<b>TC0525-88</b>	<b>ELECTION OF THE MAYOR FOR THE MUNICIPAL YEAR 2025/26</b> <b>RESOLVED</b> on the motion of Councillor R. Smith seconded by Councillor I. James that Councillor W. Smith be elected to the office of Mayor for Llŵchwr Town Council 2025/26.
<b>TC0525-89</b>	<b>MAYOR'S INAUGURAL SPEECH</b> Councillor W. Smith thanked former Mayor Councillor C. Richards for her time in office. Thanked all council for their nomination and support. Charities for the year

	2025/26 would be Loughor Inshore Rescue, St. John's Ambulance, Parc Williams and future charities would be discussed at forthcoming meetings.
<b>TC0525-90</b>	<b>CHANGEOVER OF CONSORT</b> Mr H Richards presented Mrs L Smith with the Chain of Office of Consort
<b>TC0525-91</b>	<b>ELECTION OF THE DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2025/26</b> <b>RESOLVED</b> on the motion of Councillor C. Richards seconded by Councillor C. Phillips that Councillor S. Beynon be elected to the office of Deputy Mayor for Llŵchwr Town Council 2025/26. Councillor Beynon advised that she was honoured to serve as Deputy and would do her very best in the position.
<b>TC0525-92</b>	<b>SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORM</b> Presiding Member, Councillor J. Bowen, signed the Acceptance of Office form Mayor, Councillor W. Smith, signed the Acceptance of Office form Deputy Mayor, Councillor S. Beynon, signed the Acceptance of Office form
<b>TC0525-93</b>	<b>PRESENTATION TO THE IMMEDIATE PAST MAYOR</b> The framed photograph and past Mayors Ribbon and Badge will be presented to Councillor Richards at a later date. <b>RESOLVED</b> on the motion of Councillor A. Davis, seconded by Councillor M. Williams for a call on a vote of thanks to Councillor C Richards in appreciation for her term in office.
<b>TC0525-94</b>	<b>PRESENTATION TO NEW MAYOR</b> Cllr J Bowen presented the Mayor Councillor W. Smith with a Good News for Everyone Bible
<b>TC0525-95</b>	<b>MINUTES OF ANNUAL MEETING 13<sup>th</sup> MAY 2024</b> Minutes of the Annual Meeting dated 13 <sup>th</sup> May 2024 were provided to Council for information. There were no matters arising.
<b>TC0525-96</b>	<b>MAYORS ALLOWANCE 2025/26</b> Councillor W. Smith left the Chamber room. <b>RESOLVED</b> on the motion of Councillor R. Smith, seconded by Councillor R. Williams that the Mayor's allowance for 2025/26 be £700.
<b>TC0525-97</b>	<b>DATES OF COUNCIL AND COMMITTEE MEETINGS 2025/26</b> <b>RESOLVED</b> on the motion of Councillor C. Richards, seconded by Councillor J. Bowen that an amendment was required for one meeting date from 6 <sup>th</sup> April to 13 <sup>th</sup> April 2026 taking into account the Easter weekend, once amendment was made dates of all meetings approved and to be listed on the website.
<b>TC0525-98</b>	<b>APPOINTMENT OF COMMITTEES</b> It was <b>RESOLVED</b> that the following committees would comprise the listed councillors for each committee:

	<p><b>Welfare Hall Management Committee:</b> All Members of the Council</p> <p><b>Functions Sub-Committee:</b> All Members of the Council</p> <p><b>Finance &amp; Budget Working Party:</b> Councillors S. Beynon, J. Bowen, M. Davis, C. Phillips, R V Smith, W. Smith, C. Richards D. Walters and the Chairs of the Welfare Hall Management Committee/Trustees.</p> <p><b>Town Trust Joint Working Party:</b> Councillors S. Beynon, A. Davis, P. Parsons, C. Phillips, K. Roberts, and D. Walters</p> <p><b>Digital &amp; Communication Sub-Committee:</b> Councillors S. Beynon, J. Bowen, A. Davis, A. Phillips, C. Richards, K. Roberts, W. Smith, D. Walters, N. Walters, J. Williams, and M. Williams.</p> <p><b>Health &amp; Safety and Working Practices Sub-Committee:</b> Councillors S. Beynon, J. Bowen, I. James, C. Phillips, D. Walters, and M. Williams.</p> <p><b>Policy, Pay &amp; Personnel Sub-Committee:</b> Councillors S. Beynon, J. Bowen, M. Davis, I. James, C. Richards, W. Smith, D. Walters and J. Williams.</p> <p><b>Clerk's Appraisal Panel:</b> Mayor, the immediate past Mayor and Councillor R.V. Smith.</p> <p><b>Staff Appraisal Panel:</b> Clerk and the Chairs of the Welfare Hall Management Committee/Trustees.</p>
<p><b>TC0525-99</b></p>	<p><b>APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES</b> It was <b>RESOLVED</b> that the following outside bodies would comprise the listed councillors to represent Llchwyr Town Council:</p> <p><b>One Voice Wales Area Committee</b> Councillor I. James and the Clerk</p> <p><b>One Voice Wales Larger Councils Committee</b> Councillor I. James and the Clerk</p> <p><b>Gorseinon &amp; Llchwyr Lantern Parade</b> Councillors S. Beynon, I. James, N. Walters and the Clerk.</p> <p><b>Community Town Council Forum</b> Councillor J. Bowen and the Clerk</p>

<b>TC0525-100</b>	<b>APPOINTMENT OF INTERNAL AUDITOR</b> It was <b>RESOLVED</b> that Mr. Lyn Llewelyn be appointed internal auditor for the Municipal Year 2025/2026
<b>TC0525-101</b>	<b>ATTENDANCE OF MEMBERS 2024/25</b> It was <b>NOTED</b> that a list of attendances by Members for the Municipal Year 2024/25 was presented to Council and <b>AGREED</b>
<b>TC0525-102</b>	<b>ANNUAL RETURN 2024/25</b> It was <b>NOTED</b> that the Council were provided with the Annual Return for 2024/25 and <b>AGREED</b>
<b>TC0525-103</b>	<b>STANDING ORDERS TO BE REVIEWED AND ADOPTED</b> Councillor R Smith thanked the clerk for the work done on standing orders and other documents. Council reviewed the standing orders and listed amendments for the clerk to complete. <b>RESOLVED</b> on the motion of Councillor R. Smith and seconded by Councillor C Richards that once amendments were completed Standing Orders to be adopted by Council.
<b>TC0525-104</b>	<b>ANNUAL INVESTMENT STRATEGY, FINANCIAL RISK ASSESSMENT FINANCIAL REGULATIONS AND ASSET REGISTER – REVIEW</b> It was <b>NOTED</b> that Council were provided with the above listed documents to be reviewed. <b>RESOLVED</b> on the motion of Councillor N. Walters and seconded by Councillor I. James that the chapel screen from St Michaels Church be added to the asset register. All documents were approved and adopted.
<div></div> <div><b><u>Presiding Member closed the meeting at 7.38pm</u></b></div>	

**Recommendation / Actions:**

**Actions arising are: listed in the Decisions and Actions List**