



LLWCHWR Town Council

Full Council Meeting 2nd December 2024

Decision List



Councillors Present: Councillors C. Richards, I. James, M. Davis, N. Walters, J. Williams, M. Williams A. Phillips, D. Walters, R. Smith, J. Bowen, W. Smith, C. Phillips

Apologies: A. Davis, P. Parsons, K Roberts, R. Williams and S Beynon

Declarations of Interest: NONE

No	D/R	<i>DECISION</i>	<i>ACTION BY</i>	R/A /G	<i>Date ACHIEVED</i>
Welfare Hall Management Committee					
28	29.04.24	Delegated Powers given to Joint Chairs of the Welfare management Committee/Trustees to authorise all actions required in respect of the Works to the toilets	Joint Chairs to make decisions as they arise		Ongoing
56	03.06.24	List of ongoing Refurbishment Works	Clerk to attach List to Minutes		
88	01.07.24	Electrical Contractor's Quotation of £1,250.00 approved	Clerk to make payment when Works completed	G	
93	07.10.24	Sound system – needs fixing/replacing. Need to get someone to look at the system to see if it can be fixed or needs replacing	Cllrs C. Richards and J. Bowen to contact the people they know to have a look at the sound system	G	16.11.24
96	04.11.24	Casllwchwr Ladies Bowls Club	Clerk to transfer £300 grant funds paid from Town Council to Welfare Hall Account	A	11/11/2024
97	04.11.24	Payments to Vaughtons and Swansea Council	Clerk to make payments as per invoice	A	11/11/2024
98	04.11.24	Welfare Hall Charity Commission Annual Return	Clerk to complete and submit annual return	G	19.11.2024
99	02.12.24	Digital Café Coffee Morning	Clerk to send letter to local age concern and local homes	G	
100	02.12.24	Welfare Hall Refurbishment	Clerk to contact Land Registry and Dwr Cymru to try and locate maps of drainage for Welfare Hall.	G	
101	02.12.24	Charity Commission	Clerk to add all councillors as Trustees to online account	G	

102	02.12.24	Charity Commission	Clerk to prepare Constitution paper from Charity Commission Template	G	
103	02.12.24	Postcode Lottery	Clerk to look at Postcode Lottery grant application and what's needed in New Year	G	
104	02.12.24	Christmas Lights	Clerk to email electrician to find out about issues with water ingress and to get confirmation that new lights won't have the same issues.	G	
Town Council Meeting					
87	02.09.24	Set up contact with Gower Society	Clerk to contact Gower society	G	Emailed 04.10.24
88	02.09.24	Flowers to be sent to Mrs Evans	Clerk to arrange	G	
94	07.10.24	Set up meeting date for Personnel Sub Committee	Clerk to set up meetings	A	18/11/2024
95	07.10.24	Set up meeting date for IT Sub Committee	Clerk to set up meetings	R	
96	07.10.24	Add additional admin to HMRC and bank Sandra to be added as admin on the bank	Clerk to add on	R	In progress
98	07.10.24	Chromamusic grant of £200 to be given to them and presentation to be arranged	Clerk to contact and arrange	A	19.11.2024
104	07.10.24	Procedures to be written up for all actions	Clerk to write up	G	In progress
111	04.11.24	Email from PCSO M Griffiths	Clerk to respond to email	A	11.11.2024
112	04.11.24	Vaughtons invoice and rent for Globe Field	Clerk to pay invoices	A	11.11.2024
113	04.11.24	Grant funding safe and warm hubs Wales	Clerk to research and apply for grant funding	G	Not completed in time
114	04.11.24	Urdd National Eisteddford 2025	Clerk to email response advising we support on local level	G	13.11.2024
115	04.11.24	One Heart Drummers	Clerk to email to offer use of Welfare Hall for free for a couple of sessions	G	13.11.2024
116	04.11.24	Wales Air Ambulance	Clerk to contact them to offer a grant of £300	G	16.11.2024
117	04.11.24	Advertising Banners	Clerk to prepare a design for banner for approval	G	In progress
118	04.11.24	Office 365 for business and transfer of emails	Clerk to transfer to IT Sub Committee	G	
119	04.11.24	Model Financial Regulations 2024	Clerk to add to December's Agenda	G	23.11.24

120	04.11.24	VE Day Celebrations	Clerk to transfer this to Functions Sub committee and add to December's Agenda	G	19.11.24
121	04.11.24	OVW Digital Maturity assessment	Clerk to complete form and send to OVW	A	13.11.2024
122	04.11.24	Correspondence - emails on road safety and waste management	Clerk to send emails onto County Councillors	A	13.11.2024
123	04.11.24	Planning Application No 2024/1831	No objection	R	
124	04.11.24	Planning Application No 2024/1835	No objection	R	
125	04.11.24	Planning Application No 2024/1798	No objection	R	
126	04.11.24	Planning Application No 2024/1911	No objection	R	
127	04.11.24	Planning Application No 2024/1924	No objection to the application but would like it noted that they did not want any reduction in the affordable dwellings being offered. Clerk to inform Swansea Council planning department.	R	11.11.2024
128	04.11.24	Planning Application No 2024/2010	No objection as long as the work was aesthetically acceptable and there was adequate parking on the remaining driveway. Clerk to inform Swansea Council planning department	R	11.11.2024
129	02.12.24	Police Report	Clerk to email PCSOs to find out what the other occurrences of crime relate to. Also need to ask of the violence against a person how many were domestic violence.	G	
130	02.12.24	Correspondence from C Sweeney	Clerk to forward email to County Councillors to respond	R	
131	02.12.24	Nature Information and Sensory Trail at Loughor Foreshore.	Clerk to respond to Cllr K. Roberts to advise how pleased council are with this action	R	
132	02.12.24	Urdd Grant request	Clerk to respond happy to sponsor a local child for £220	R	
133	02.12.24	One Heart Drummers	Clerk to respond council agreed to £200 grant	R	
134	02.12.24	Guidelines about email and procurement and using cloud for storage	Clerk to move these items to the IT Sub Committee	R	

135	02.12.24	Flowers and hanging baskets	Clerk to email Swansea Council to get information on types of lampposts installed. Provide this information to Council and get new price for list of flower troughs and hanging baskets.	G	
136	02.12.24	Defibrillators	Clerk to get costs of renewing with both current maintenance providers. Cllr Walters to provide contact info of NHS personnel to clerk. Clerk to write to City and County of Swansea requesting information on defib maintenance.	G	
137	02.12.24	Pay and Personnel Sub Committee	Clerk to prepare new contracts. Clerk to update back pay information Clerk to prepare report on work categorization Clerk to set up meeting for Pay and Personnel Sub Committee.	A	
135	02.12.24	Planning Application No 2024/2108	No objection	R	
136	02.12.24	Planning Application No 2024/2127	No objection	R	
137	02.12.24	Planning Application No 2024/2138	No objection	R	
138	02.12.24	Planning Application No 2024/2154	No objection	R	
Meeting of Functions Sub-Committee					
109	01.07.24	Dates for the 3 principal Council Events fixed as Cawl a Chan 7 th March,2025 Annual Dinner 2 nd May,2025 Awards Evening 9 th May,2025 Chris Hughes has now been booked for the Annual Dinner. West Street Gym to perform at Awards Evening.		G	

		Pianist to be invited to perform at Annual Dinner.			
		New Event-Fashion Show 4th April,2025 to be coordinated with Barnardo's and the Salvation Army. Bar to be opened.			
110	01.07.24	The Lights in Parc William will be switched on at 4.00 pm on the 8 th December. There will be carols, Santa Claus, Tenovus Choir and possibly CCS Sleigh.		G	
112	02.09.24	Annual Dinner 2 nd May,2025	Councillor I. James will check if Globe are ok with this date	G	
114	07.10.24	Banner and posts to be purchased once image has been drawn up	Clerk to purchase this.	G	In Progress
115	02.12.24	Christmas Fair 7 th December	Clerk to email Councillor J Bowen with posters so that he can print them off in colour.	R	02/12/2024
116	02.12.24	Christmas Fair Advertising	Clerk to email local schools with posters of craft fair to share with pupils.	R	03/12/2024