



# LLWCHWR Town Council

## Full Council Meeting 7<sup>th</sup> April 2025

### Decision List



**Councillors Present:** Councillors: I. James, A. Phillips, R. Smith, W. Smith, N. Walters, J. Williams, J. Bowen, S. Beynon and R. Williams  
Councillor K Roberts attended via TEAMS

**Apologies:** A. Davis, D. Walters, M. Davis, C. Phillips, P. Parsons and C. Richards

No	D/R	<i><b>DECISION</b></i>	<i><b>ACTION BY</b></i>	R/A /G	<i><b>Date ACHIEVED</b></i>
<b>Welfare Hall Management Committee</b>					
<b>28</b>	<b>29.04.24</b>	Delegated Powers given to Joint Chairs of the Welfare management Committee/Trustees to authorise all actions required in respect of the Works to the toilets	<b>Joint Chairs</b> to make decisions as they arise		Partially completed and superceded by 117
<b>56</b>	<b>03.06.24</b>	List of ongoing Refurbishment Works	<b>Clerk</b> to attach List to Minutes		Superceded by 117
<b>88</b>	<b>01.07.24</b>	Electrical Contractor's Quotation of £1,250.00 approved	<b>Clerk</b> to make payment when Works completed	G	21.03.2025
<b>100</b>	<b>02.12.24</b>	Welfare Hall Refurbishment	<b>Clerk</b> to contact Land Registry and Dwr Cymru to try and locate maps of drainage for Welfare Hall.	G	14.03.2025
<b>102</b>	<b>02.12.24</b>	Charity Commission	<b>Clerk</b> to prepare Constitution paper from Charity Commission Template	G	In progress
<b>105</b>	<b>06.01.25</b>	Fire and Burglar Alarm Maintenance costs	<b>Clerk</b> to research other alarm companies and provide different quotes to Council.	G	ongoing
<b>111.</b>	<b>03.02.25</b>	Insurance	Clerk to look for further quotes on insurance.	G	ongoing
<b>112.</b>	<b>03.02.25</b>	Postcode Lottery	Clerk to apply for grant	G	ongoing
<b>116</b>	<b>07.04.25</b>	Welfare Hall Roof claim Zurich Insurance – refused claim	Clerk to reply to email to disagree with findings and to follow complaints process	G	
<b>117</b>	<b>07.04.25</b>	Refurbishment - Closing Welfare Hall for 1 week in August	Clerk to contact contractor and caretaker to discuss best week to close. Then contact Welfare Hall users once week has been decided.	G	

118	07.04.25	Welfare Hall heating – split between rooms in Welfare Hall	Clerk to research eco grants and cost of splitting system into 3	G	
119	07.04.25	Welfare Hall Sound System – get a new system	Clerk to get quotes for a new sound system		
<b>Town Council Meeting</b>					
96	07.10.24	Add additional admin to HMRC and bank Cllr Beynon to be added as admin on the bank	<b>Clerk</b> to add on	R	In progress
104	07.10.24	Procedures to be written up for all actions	<b>Clerk</b> to write up	G	In progress
117	04.11.24	Advertising Banners	<b>Clerk</b> to prepare a design for banner for approval	G	In progress
149	03.02.25	IT/Social Media/Website	Clerk to reimburse Cllr Williams for payment of WIX domain	G	
151	03.02.25	IT/Social Media/Website	Clerk to purchase back up drive	G	
155	03.02.25	Chroma Music grant	Clerk to respond to email from Chromamusic	A	18.02.25
161	03.02.25	Community Café	Clerk to update all marketing and posters	G	
164	03.02.25	Digital Assets	Clerk to set up digital assets register	G	In progress
170	03.03.25	Rural Anchor Grant requests	Clerk to complete information	A	06.03.25
171	03.03.25	3M runners	Clerk to contact group for further information	A	18.03.25
172	03.03.25	Penyrheol School	Clerk to contact school to advise of grant decision	A	06.03.25
173	03.03.25	Wildflower Scheme	Clerk to update list with 2 additional areas	A	05.03.25
174	03.03.25	OVW Digital conference	Clerk to contact OVW	A	12.03.25
175	03.03.25	Defibrillators	Clerk to contact previous guardian again Clerk to update website with link to defib locations	A	
176	03.03.25	Gower Society	Clerk to arrange date and time for Hywel James chat	A	04.04.25
177	03.03.25	Newsletter	Clerk to research and prepare letter.	G	
178	03.03.25	Employment contract	Clerk to prepare new contract for review	G	13.03.25
186	07.04.25	Letter of Condolence to Mr and Mrs Richards	Clerk to arrange letter of condolence	A	
187	07.04.25	Donation to Ty Olwen on behalf of P. Williams	Clerk to arrange payment	R	
188	07.04.25	Gorseinon Fire Station to do talk at Welfare Hall	Clerk to contact station manager to arrange attendance at Saturday coffee morning. Request flyers about free alarms etc.	A	

			Put information on social media/website		
189	07.04.25	Payments to be made: SA1 telecoms broadband, Clarity Copiers, Rialtas accounting system yearly payment	Clerk to make payments	G	
190	07.04.25	Correspondence: Age Cymru attendance at coffee morning	Clerk to arrange Age Cymru attendance at Saturday coffee morning	A	
191	07.04.25	Correspondence: Email about bins – passed to County Councillors	Clerk to request update	A	
192	07.04.25	Correspondence: Jazz from Scotland, can hire the hall.	Clerk to respond to email received	A	
193	07.04.25	Grants – Jireh Food bank £500 donation	Clerk to contact food bank and advise of donation. Clerk to make payment.	A	
194	07.04.25	Grants – Loughor Rovers AFC need to see them to determine what support they have and need	Clerk to contact secretary to arrange for them to attend June council meeting	A	
195	07.04.25	OVW website update to be passed to councillors	Clerk to forward email	A	
196	07.04.25	Evac chair- renew yearly maintenance fee	Clerk to pay	A	
197	07.04.25	Utilities – need to review energy usage and change best cost suppliers	Clerk to take this task over from energy broker.	G	
198	07.04.25	Utilities – look to change current boiler system to get best possible coverage of all areas of the Welfare Hall	Clerk to research costs and types of heating systems that are both economic and eco friendly.	G	
199	07.04.25	Biodiversity report to be completed. Review what other actions council can take on board	Clerk to prepare report and research biodiversity projects bring to council meeting.	G	
200	07.04.25	Defibrillators – get new defib set up at Welfare Hall and change the case at Garden Village stores	Clerk to arrange payment to get new defib set up.	G	
201	07.04.25	Flower Displays – unable to get hanging baskets as no resource to water them	Clerk to contact County Council	A	
202	07.04.25	Wildflowers – across 7 areas of Loughor agreed payment agreed	Clerk to contact team to confirm	A	
203	07.04.25	Application No. 2025/0516/FUL – no objection			
204	07.04.25	Application No. 2025/0511/FUL – no objection			
205	07.04.25	Application No. 2025/0596/FUL – no objection			
206	07.04.25	Application No. 2025/0643/FUL – no objection			

<b>207</b>	<b>07.04.25</b>	Local Development Plan – council members would like to forward representations to County Council in regards to local development	Clerk to contact LDP team to get process details, confirmation of end date and share with council.	R	
<b>Meeting of Functions Sub-Committee</b>					
<b>114</b>	<b>07.10.24</b>	Banner and posts to be purchased once image has been drawn up	<b>Clerk</b> to purchase this.	G	In Progress
<b>119</b>	<b>03.02.25</b>	VE Day	<b>Clerk</b> to email Mumbles events clerk	G	
<b>120</b>	<b>03.03.25</b>	Awards dinner	<b>Clerk</b> to get quote for 20 awards	G	12.03.25
<b>121</b>	<b>03.03.25</b>	Awards dinner	<b>Clerk</b> to start collating nominations for the awards	G	20.03.25
<b>122</b>	<b>03.03.25</b>	Annual dinner	<b>Clerk</b> to prepare invites to go out to everyone	G	
<b>123</b>	<b>07.04.25</b>	Annual dinner – invite list to be finalised	<b>Clerk</b> to send out once list is completed	R	