

## **COUNCIL SUMMONS**

**You are hereby summoned to attend the ANNUAL MEETING of LLWCHWR TOWN COUNCIL to be held MONDAY NEXT the 17<sup>th</sup> May 2021 commencing at 7.00 p.m.**

**The Meeting will be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams. Press and Public are invited to attend online but should give prior notice to the Clerk at [clerk@llwchwrTownCouncil.gov.uk](mailto:clerk@llwchwrTownCouncil.gov.uk) and detail any question they wish to submit. The agenda will be as follows-**

1. Mayor' Announcements.
2. Apologies for absence.
3. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed.)
4. The Mayor will ask for a nomination for the Office of Mayor of Llwrchwyr Town Council for the Municipal Year 2021/2022.
5. The nomination will be proposed by Councillor C. Richards and seconded by Councillor C. Phillips.
6. The proposal being agreed, Councillor Jeff Bowen will be invested with the Chain of Office of Mayor and make and sign the Declaration of Acceptance of Office and Mrs .Mary Bowen will be invested with the Chain of Office of Mayoress.
7. The Mayor, Councillor Jeff Bowen will give his Inaugural Speech.
8. The Mayor, Councillor Jeff Bowen will ask for a nomination for the Office of Deputy Mayor for the Municipal Year 2021/2022.
9. The nomination will be proposed by Councillor R. Smith and seconded by Councillor W. Smith.
10. The proposal being agreed, Councillor Peter Parsons will be invested with the Chain of Office of Deputy Mayor and will make and sign the Declaration of Acceptance of Office.
11. The Mayor, Councillor Jeff Bowen will call for a vote of thanks to be

proposed to the outgoing Mayor, Councillor Will Evans.

12. The Mayor, Councillor Jeff Bowen will then present a portrait, and a medallion/pin badges to the outgoing Mayor, Councillor Will Evans.
13. Councillor Will Evans will respond to the vote of thanks.
14. The Council will receive, for information, the Minutes of the Annual Meeting held on the 15<sup>th</sup> October 2020 (copy enclosed).
15. To confirm the Minutes of the Meeting of Council held on the 26<sup>th</sup> April 2021 (copy enclosed)
16. The Council will determine the amount of the Mayor's Allowance for 2021/2022.
17. The Council will determine the dates and times of Town Council meetings for the ensuing Municipal Year (a draft Schedule is enclosed for consideration)-Appendix 1.(Page 1)Please note that some or all of these Meetings may be held on a remote access basis utilising Microsoft Teams.
18. The Council will appoint Members to serve on the Council's Committees as set out in Appendix 2. (Page 2).
19. The Council will appoint Members to serve on the external bodies as set out in Appendix 3.(Page 3).
20. The Council will appoint an Internal Auditor for the Municipal Year 2021/2022 (current Internal Auditor - Mr Lyn Llewelyn).
21. The Council will consider the Attendance of Members 2020/2021 (copy attached)-Appendix 4. (page 4)
22. The Council will review and adopt its Annual Investment Strategy 2021/2022(Appendix5)(pages 5-6),Financial Risk Assessment 2021/2022(Appendix 6) (pages 7-9), and Asset Register (Appendix 7)(pages 10-12).
23. The Council will consider any other business which the Chair determines to be urgent.

**Dated this 11<sup>th</sup> May 2021**

**Clerk to the Council**