

CYNGOR TREF LLWCHWR

LLWCHWR TOWN COUNCIL

Minutes of the Annual Meeting of Llchwyr Town Council held at the Welfare Hall, Woodlands Road,Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 16th May, 2022.

PRESENT: Councillor J.Bowen(Chair)
Councillors S.Beynon,ADavis,M.Davis,I. James, P.Parsons,
A.Phillips ,(remote access),C. Phillips, C. Richards, K. Roberts,
R. V. Smith, W. Smith, D J Walters, N.Walters, and R.Williams.

(Welfare Hall, Loughor and by Remote Access: 7.18pm – 7.40 pm.)

1. DECLARATIONS OF ACCEPTANCE OF OFFICE

Declarations of Acceptance of Office were received from all Members of the Council except for Councillors A.Phillips,J.Williams and M.Williams who were not present.

It was **RESOLVED** that the Declaration of Acceptance of Office by Councillors A.Phillips,J.Williams and M.Williams be made on or before the next Meeting of the Town Council

2. MAYOR'S ANNOUNCEMENTS

- (i)The Mayor on the 4th May attended Mrs.Tedwen Davies of Number 5 Maesglas on the occasion of her 90th birthday;the Mayor was accompanied by the Lady Mayoress and Councillor Ireen James-it was a lovely occasion.
- (ii)On the 9th May the Mayor accompanied by the Lady Mayoress visited the base of the Wales Air Ambulance to present them with a Grant cheque of £300.00.
- (iii)On the 11th May the Mayor attended at the Loughor Inshore Rescue Station to present the crew with a Grant cheque of £1,000.00 which was specifically earmarked for new equipment including the new Hovercraft and helmets.
- (iv)On the 14th May the Mayor was scheduled to present a Council Award to Mrs.Dorothy Bartlett of 37,Llys Aneurin on the occasion of her 90th birthday;unfortunately due to circumstances it was decided that Councillor Wilf Smith should instead make the Presentation.
- (v)On the 15th May the Mayor accompanied by Councillor Kelly Roberts met with Zara Dyer and her carer and partner Ian Brown at Loughor Monument.Zara is raising funds for a brain injury Charity and is walking from St.Davids to Lowestoft.Zara suffered injuries herself as a result of a car accident and it was feared that she would not walk again.However Zara is now able to walk 10 miles a day which is an amazing achievement.

Zara is trying to raise 1 million pennies and as a contribution the Mayor pledged a £100.00 donation from the Town Council.

(vi) The Mayor wished to congratulate Councillors Robert Smith, Kelly Roberts and Adam Davis on becoming Councillors with Swansea Council; the Mayor also wished to congratulate the four new Members of the Town Council and all existing Councillors.

3. APOLOGIES

There were apologies for absence from Councillors J. Williams and M. Williams

4. DECLARATIONS OF INTEREST

Councillor J. Bowen declared a prejudicial interest in minute 9 and left the Meeting while the item was discussed.

5. ELECTION OF MAYOR FOR THE MUNICIPAL YEAR 2022/2023

The Mayor asked for nominations for the Office of Mayor. It was moved by Councillor R. V. Smith and seconded by Councillor I. James that Councillor J. Bowen be elected Mayor for the Municipal Year 2022/2-23.

The motion was unanimously carried.

Councillor J. Bowen formally accepted and was duly installed and retained the Chain of Office of Mayor.

Councillor J. Bowen signed the Declaration of Acceptance of Office of Mayor of Llŵchwr Town Council.

Mrs. Mary Bowen retained the Office of Mayoress.

6. INAUGURAL SPEECH OF THE MAYOR

The Mayor, Councillor J. Bowen thanked Councillor R. V. Smith for proposing him and Councillor I. James for seconding the proposal. Councillor Bowen thanked Members for their support in electing him to the Office of Mayor and for assisting him in the previous Municipal Year in raising funds for his chosen Charities; he was honoured and privileged to undertake the duties and responsibilities of the office.

The Mayor confirmed that he was supporting the same Charities in the forthcoming Municipal Year namely Loughor Inshore Rescue and Centurion. The Mayor hoped to host more fund raising activities this year and intended if possible to stage some school concerts.

The Mayor thanked Members for asking him to undertake the role of Mayor for another year.

7. ELECTION OF DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2022/2023

The Mayor, Councillor J. Bowen asked for nominations for the Office of Deputy Mayor for the Municipal Year 2022/2023. It was moved by Councillor S. Beynon and seconded by Councillor C. Phillips that

Councillor David Walters be elected as Deputy Mayor for the Municipal Year 2022/2023.

The motion was unanimously carried.

Councillor David Walters formally accepted and was installed and presented with the Chain of Office of Deputy Mayor, by the outgoing Deputy Mayor, Councillor P.Parsons. The Mayor welcomed the Deputy and looked forward to working with him.

Councillor David Walters signed the Declaration of Acceptance of Office of Deputy Mayor of Llŵchwr Town Council.

The Deputy Mayor said he was honoured to serve as Deputy and thanked Members for their support.

8. MINUTES

(a)The Minutes of the Annual Meeting of Council held on the 17th May 2021 were received for information by the Council.

(b)It was **RESOLVED** that the Minutes of the Meeting of Council held on the 25th April 2022 be confirmed as a correct record. There were no matters arising from the Minutes.

(Councillor J.Bowen left the meeting while the following item was under discussion and the meeting was chaired by Councillor D.Walters for this item).

9. MAYOR'S ALLOWANCE

It was **RESOLVED** that the Mayor's Allowance for 2022/2023 be £700.00.

10. DATES OF TOWN COUNCIL MEETINGS IN 2022/2023.

It was **RESOLVED** that meetings of the Town Council in the 2022/2023 Municipal Year be held at 7.15pm on the following dates at the Welfare Hall, Loughor (and also on a remote basis if required).

Monday 6 June 2022	Monday 7 November 2022	Monday 3 April 2023
Monday 4 July 2022	Monday 5 December 2022	Monday 24 April 2023
<i>August recess</i>	Monday 16 January 2023	Monday 15 May 2023 (Annual Meeting)
Monday 5 September 2022	Monday 6 February 2023	
Monday 3 October 2022	Monday 6 March 2023	

11. APPOINTMENT OF COMMITTEES

It was **RESOLVED** that

(a)the Welfare Hall Management Committee/Trustees shall comprise all Members of Council.

- (b) the Functions Sub-Committee shall comprise Councillors S. Beynon, J. Bowen, I James, P. Parsons, C. Phillips, C. Richards, K. Roberts, R. V. Smith, D Walters, N. Walters, J. Williams, M. Williams and R. Williams
- (c) the Budget Working Party shall comprise Councillors J. Bowen, M. Davis, I. James, C. Phillips, R V Smith, C. Richards and the Chair of the Welfare Hall Management Committee/Trustees.
- (d) the Joint Working Party with the Town Trust shall comprise Councillors S. Beynon, P. Parsons, C. Phillips, K. Roberts, R V Smith, and D. Walters,
- (e) Regalia and Plate Sub-Committee shall be dissolved.
- (f) Newsletter, IT, Website, and Social Media Sub-Committee shall comprise Councillors J. Bowen, A. Davis, C. Richards, K. Roberts, W. Smith, D. Walters, M. Williams, J Williams and R. Williams.
- (g) Health and Safety and Working Practices Sub-Committee shall comprise Councillors J. Bowen, I. James, C. Phillips, D. Walters, M. Williams and R. Williams.
- (h) Projects Sub-Committee shall be dissolved.
- (i) Ad Hoc Pay and Performance Sub-Committee shall comprise Councillors S. Beynon, J Bowen, M. Davis, I. James, C. Richards, J. Williams and R. Williams.

12. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

It was **RESOLVED** that

- (a) the Council's representatives on the One Voice Wales Area Committee be Councillors I. James and the Clerk.
- (b) the Council's representative on the One Voice Wales Larger Councils Committee be Councillor Ireen James.
- (c) the Council be represented at meetings of the Gorseinon and Llŵchwr Lantern Parade by Councillors S. Beynon, I. James, N. Walters and the Clerk.
- (d) the Council's be represented on the Community and Town Councils' Forum by the Mayor and the Clerk.

13. APPOINTMENT OF INTERNAL AUDITOR

It was **RESOLVED** that Mr Lyn Llewelyn be appointed internal auditor for the Municipal Year 2022/2023.

- 14. ATTENDANCE OF MEMBERS 2021/2022**
It was **NOTED** that a list of attendances by Members for the Municipal Year 2021/2022 was presented to Council.
- 15. ANNUAL INVESTMENT STRATEGY 2022/2023, FINANCIAL RISK ASSESSMENT 2022/2023 AND ASSET REGISTER 2022/2023**
It was **RESOLVED** that the above Strategy, Financial Risk Assessment and Asset Register be adopted.
- 16. BANK SIGNATORIES**
The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk arrange with Lloyds Bank for Councillors S.Beynon and R.Williams be added as authorised signatories.
- 17. GOVERNOR-TRE UCHAF PRIMARY SCHOOL**
The Clerk's Report was **NOTED** and it was **RESOLVED** that Councillor D.Walters be nominated as Governor.
- 18. URGENT ITEMS**
(i)The Mayor requested that the Clerk arrange for the four new Members of the Council to be given Council ties and scarf as appropriate.
(ii)The Mayor requested that the four new Members also be supplied with Constitutional Folders comprising of the Council's Procedural Standing Orders,Financial Regulations,Terms of Reference for the Council's Committees,Code of Conduct,contact details for Members and any other documents thought appropriate by the Clerk.

Chair