

**NEWSLETTER, I.T., WEBSITE AND SOCIAL MEDIA SUB COMMITTEE**

**You are hereby summoned to attend a meeting of the Newsletter, I.T., Website and Social Media Sub Committee to be held on TUESDAY the 19<sup>th</sup> March,2024 at the Welfare Hall, Woodlands Road, Loughor and to be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams commencing at 7.00pm.**

**Press and Public are invited to attend online but should give prior notice to the Clerk at [clerk@llwchwrtdcouncil.gov.uk](mailto:clerk@llwchwrtdcouncil.gov.uk) and detail any question they wish to submit. The agenda will be as follows-**

- 1.To appoint a Chair
- 2.To appoint a Vice Chair
3. Apologies for absence.
4. To receive disclosures of Personal Interests from Members under the Council's Code of Conduct.  
(Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed).
5. To consider the following matters-
  - a)Whats App Council Group
  - b)Council Social Media Accounts
  - c)Social Media Protocol
  - d)Online Calendar
6. Any other business deemed urgent by the Chair

**Dated this 15<sup>th</sup> March,2024**

**Clerk to the Council**