

**CYNGOR TREF LLWCHWR**

**LLWCHWR TOWN COUNCIL**

**Minutes of the Meeting of Lluchwr Town Council held at the Welfare Hall, Woodlands Road, Loughor and on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021 and by means of Microsoft Teams held on the 5<sup>th</sup> December, 2022.**

**PRESENT:** Councillor Jeff Bowen (Chair)

Councillors A. Davis, M. Davis (remote attendance), I. James, P. Parsons, A. Phillips, C. Phillips, R. Smith, W. Smith, D. Walters, N. Walters, J. Williams, M. Williams and R. Williams.

(At the Welfare Hall and by Remote Access: 7.15 pm – 7.51 pm)

**103. MAYORS ANNOUNCEMENTS**

- (i) On the 11<sup>th</sup> November the Mayor attended a Remembrance Service at the Garden of Rest, West Street War Memorial, Gorseinon-it was well attended.
- (ii) On the 13<sup>th</sup> November the Mayor and Mayoress attended a Remembrance Sunday Service at the War Memorial in Loughor and laid a Wreath on behalf of the Council; later the same day the Mayor attended the Service at Kingsbridge Cemetery at 2.00 pm and laid a Wreath.
- (iii) On the 17<sup>th</sup> November the Mayor attended upon Mrs. Doris Davies on the occasion of her 90<sup>th</sup> birthday and presented her with a Council Award.
- (iv) On the 24<sup>th</sup> November the Mayor attended the Lantern Parade-considering the weather the Event was well attended.
- (v) On the 25<sup>th</sup> November the Mayor attended St. David's Church for the Light Up Loughor Event-the choirs were very good.
- (vi) On the 30<sup>th</sup> November the Mayor attended upon Mrs. Joan Thomas on the occasion of her 90<sup>th</sup> birthday and presented her with a Council Award; the Mayor recalled that he had made a similar Presentation to her husband last year-it was also noted that on Boxing Day it would be the couple's 70<sup>th</sup> Wedding Anniversary.
- (vii) On the 30<sup>th</sup> November the Mayor (and Clerk) attended remotely the Town and Community Council Forum hosted by Swansea Council. The Meeting reviewed and re adapted the Charter between Swansea Council and the Town and Community Councils and also noted the provisions of the Swansea Public Services Board Local Well-Being Plan. Members should be aware that both these documents are available on Swansea Council's website.
- (viii) On the 2<sup>nd</sup> December the Mayor attended the West Glamorgan St. John Carol Service at Penuel Newydd Baptist Chapel, Glebe Road, Loughor.
- (ix) On the 3<sup>rd</sup> December the Mayor attended the Christmas Craft Fayre at the Welfare Hall; over £500.00 was raised for charity.
- (x) Also on the 3<sup>rd</sup> December the Mayor attended the switching on of the Lights and Carols at Parc William.
- (xi) On the 4<sup>th</sup> December the Mayor and Mayoress attended the St. John Loughor Division's Annual Carol Service at St. David's Church. The Lord Lieutenant was in attendance; four

Cadets also took their oaths.

**104. APOLOGIES**

There were apologies for absence from Councillors S.Beynon,C.Richards and K.Roberts.

**105. DECLARATIONS OF INTEREST**

Councillor R.Smith declared an Interest in Minute 116(h) and withdrew from the meeting while the matter was discussed.

**106. MINUTES OF COUNCIL**

It was **RESOLVED** that the Minutes of the Meeting of Council held on the 7<sup>th</sup> November, 2022 be confirmed as a correct record.

**107. MATTERS ARISING**

There were no matters arising.

**108. MINUTES OF EXTRAORDINARY COUNCIL**

It was **RESOLVED** that the Minutes of the ExtraOrdinary Meeting of Council held on the 28<sup>th</sup> November,2022 be confirmed as a correct record.

**109. MATTERS ARISING**

There were no matters arising.

**110. WELFARE HALL MANAGEMENT COMMITTEE/TRUSTEES**

The Minutes of the Meeting of the Welfare Hall Management Committee/ Trustees held on the 7<sup>th</sup> November,2022 were noted and agreed.

**111. FUNCTIONS SUB COMMITTEE**

The Minutes of the Meeting of the Functions Sub Committee held on the 7<sup>th</sup> November,2022 were noted and agreed.

**112. LANTERN PARADE**

The Minutes of the Meeting of the Lantern Parade Meeting held on the 2<sup>nd</sup> November,2022 were noted and agreed.

**113. POLICE REPORT**

A written Report had been submitted by P.C.S.O. Iestyn Davies.

**114. CORRESPONDENCE**

i)The Mayor had received a letter from a member of a local Scouting organisation requesting financial assistance in respect of a proposed visit to Iceland;the contents of the letter were **NOTED** but it was **RESOLVED** that the application for Grant Funding did not meet the Council's eligibility criteria and could therefore not be supported but it was **FURTHER RESOLVED** that the Applicant and other pupils from the same Scouting organisation be offered job/training opportunities at forthcoming Council Events.

- ii)The Mayor informed Members that he was aware of a pupil from Tre Uchaf School who had raised considerable sums for charity (over £2,500.00) through his own efforts eg making toys;the Mayor's Report was **NOTED** and it was **RESOLVED** that a Grant of £50.00 be awarded.

## 115. MEMBERS REPORTS

The Deputy Mayor reported that he had attended the Christmas Craft Fayre at the Welfare Hall on the 3<sup>rd</sup> December-there had been a good turn out.

## 116. REPORT OF THE CLERK

(a) Police Matters

The Police Report had been received.

(b) Accounts for Payment

It was **RESOLVED** that the following payments be authorised-

Microsoft Teams	£4.56
Clarity Copiers	£45.20
Mayor's Christmas Cards	£150.00
SLCC	£236.00

(c) Grants

The Clerk's Report was **NOTED**.

(d) NoticeBoard at the Foreshore

The Clerk's Report was **NOTED**.

(e) Defibrillator Training

The Clerk's Report and verbal updates by Members were **NOTED** and it was **RESOLVED** that-

(i)the donation of £25.00 be authorised in favour of HeartBeat Trust in respect of training and

(ii)the Trust be invited to attend the February Meeting of the Town Council to provide a training demonstration.

(f) Christmas Lights Competition

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

(i)the sum of £30.00 each be authorised to be paid to the winner of the Competition in each of the four areas and

(ii)Members are to inform the Clerk of the addresses of the winners by the 18<sup>th</sup> December in order that the Mayor can make the appropriate Presentations on the 22<sup>nd</sup> December.

(g) Appropriate sum under Section 137 Local Government Act 1972

The Clerk's Report was **NOTED**.

(h) Gower College, Gorseinon Campus

The Clerk's Report was **NOTED** and it was **RESOLVED** that-

- (i) the Town Council had no comments to make on the Application at this time but reserved the right to make comments when it received the Application for Planning Permission and the appropriate Plans and
- (ii) the Clerk to make enquiries of both the Developer and Swansea Council whether as a result of the Development monies were available to be utilised in the locality eg painting street boxes.

## 117. PLANNING REPORT

1- The Council considered the following planning application upon which the observations of the Town Council had been requested

(i) 2022/2724 Llwchwr Area 1

10, Penuel Close, Gorseinon, Swansea SA4 6PU

Mr & Ms Michael & Freya Maddocks & North-Demolition of garage and construction of a single storey rear and side extension and dormer alterations.

It was **RESOLVED** that there would be no Objection.

## 118. URGENT ITEMS

There were no urgent items.

## 119. EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.

## 120. FURTHER REPORT OF THE CLERK

(a) Payments

It was **RESOLVED** that the payments referred to in the Report be authorised

(b) Globe Field Lights

The Clerk's Report was **NOTED** and it was **RESOLVED** that the Clerk pursue the matter with the Contractor.

(c) Data Protection Regulations

The Clerk sets out an extract from the Minute from the Meeting of the ExtraOrdinary Meeting of Council held on the 28<sup>th</sup> November,2022-

“ (iii)a Breach Committee/Panel be constituted;its remit as set out in the Report.The Panel to consist of the Mayor together with Councillors I.James,R.Smith and C.Richards and the Clerk.The Panel will meet at 5.00 pm on the 5<sup>th</sup> December and report to the Full Council meeting on the same day.”

The Panel did meet and set out below is the Recommendation to Council-

The Panel considered and completed the self assessment tool kit derived from the ICO website; consequently the Panel wished to make the following Recommendations to Full Council-

a )After checking the ICO self-assessment there was no reportable breach that need be made to the ICO

b)as regards future applications for Grant Awards the following procedure would be adopted-

i)the Council would still wish to have details of any Applicant’s financial standing preferably demonstrated by the Applicant supplying either their latest Bank Statement or Balance Sheet

ii)the applicant would supply such details to the Clerk

iii)the Clerk would report in the appropriate part of the Report to the Clerk in the Town Council Agenda the financial standing of the Applicant but would not publicise or contain in the Report the actual Bank Statement or Balance Sheet

iv)any Member shall be entitled upon application to the Clerk to see the actual Bank Statement or Balance Sheet

v)after the application has been considered by the Council Meeting the Clerk will physically destroy any appropriate Bank Statements or Balance Sheet.

The Recommendation of the Panel was **NOTED** and it was **RESOLVED** that the Recommendation be approved and adopted.

(d )Receipts and Payments

The Clerk’s Report was **NOTED**

**Chair**

